

Summer 2025 Policy Intern

Job Summary

WILL is seeking a Policy Intern for Summer of 2025. The Policy Intern will provide research and administrative support to the staff of WILL. This will be a 3-to-4-month position with ability to extend based on performance. The ideal candidate would be a self-starter pursuing an undergraduate or graduate degree with a concentration in Economics, Political Science, Psychology, Communications/Journalism, or Statistics. This is a paid opportunity and requires a minimum 15 hour per week commitment, although greater availability would be ideal. This position will be located in our Downtown Milwaukee office with some virtual days.

Responsibilities

- Provide research to support the policy team, preparation for meetings, events and publications.
 - Collect and process data for use in policy research reports.
 - Consult a wide variety of news services, media outlets and peer-reviewed journals and prepare memos and spreadsheets to brief WILL staff.
 - Assist in issuing open records requests to governmental entities.
 - Assist in writing op-eds and blog posts for newspapers, online periodicals and WILL website.
 - Basic graphic design tasks.
 - Other duties as assigned.
- Knowledge, Education and Experience
- Must be a rising junior or senior undergraduate, recent graduate or graduate student.
 - Demonstrated interest and understanding of public policy, particularly as it relates to the state of Wisconsin, preferred.
 - Demonstrated interest and understanding of the current political climate preferred.

- Must have demonstrated proficiency with entire Microsoft Office Suite (Word, Excel, PowerPoint).
- Proficiency in Canva or other graphic design software is a strong plus.
- Strong organizational skills and attention to detail.
- Excellent verbal and written communication skills.
- Ability to work in a team environment.

How to Apply

Interested applicants should submit a resume, a cover letter, writing sample and two references (academic or employment related) to:

Kyle@will-law.org.

About WILL

Wisconsin Institute for Law & Liberty (WILL) is a non-profit, public policy legal center located in downtown Milwaukee. Through education, litigation and participation in public discourse, we seek to advance the public interest in the rule of law, individual liberty, constitutional government and a robust civil society. We strive to do so, moreover, in partnership with like-minded individuals and organizations. We are now one of the largest state-based litigation centers in the country and one of Wisconsin's preeminent free market policy organizations. For more information on our work, visit www.will-law.org.