

# RIGHT TO REVIEW PROFESSIONAL DEVELOPMENT TRAINING MATERIALS

## *Model School Board Policy*

Parents shall have the right to access, upon request, all District training materials used for professional development. “Training Materials” means content or resources provided to an administrator, educator or other District staff member, regardless of its format, including printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the internet). “Training materials” also includes information received via assessments and evaluations, and any services hired or contracted with for use by the District, including bringing in outside presenters or consultants.

School board members shall also have the right to access, upon request, District training materials used for professional development.

The Superintendent shall provide reasonable notification to parents and students of their rights to review professional development training materials. Requests shall be granted in compliance with applicable public records laws.

### *Legal Analysis*

Teachers and principals undergo periodic professional development training and incorporate that training into their work. District training materials used for professional development are subject to public records laws. *See* 5 U.S.C. 552.

This should not be construed as legal advice. Wisconsin Institute for Law & Liberty (WILL) is a 501(c)(3) nonprofit organization that is providing model policies as a resource for public use.



WISCONSIN INSTITUTE  
FOR LAW & LIBERTY